



KidFit60 Inc. Parent Policy Manual

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Introduction & Welcome

Welcome! KidFit60 Jr is a place where we will provide a quality active learning environment for pre-school aged and school aged children. Our centre features a 3000 square foot gymnasium with indoor artificial grass and safety flooring, a dance studio, multipurpose area, kitchen, renovated daycare classrooms and many other indoor and outdoor active/learning opportunities for our children. We want to build the best environment for your child and create a community for the families.

Our Mission Statement

At KidFit60 Jr, our mission is to provide a supportive and engaging environment where children can thrive through a blend of activity, learning, and imagination. We are committed to fostering growth in every child by building meaningful, positive relationships and nurturing their physical, emotional, and cognitive development. By prioritizing safety and inclusivity, we ensure each child feels valued, empowered, and confident to explore, play, and succeed in their own unique journey.

Our Vision Statement

At KidFit60 Jr, our vision is to create a nurturing and dynamic environment where every child feels valued and empowered. We are dedicated to fostering holistic development—physical, social, emotional, cognitive, and sensory—while helping each child build a strong sense of self and confidence. Through engaging learning experiences, we strive to cultivate curiosity, creativity, and growth. Our commitment to safety, along with building supportive relationships with families, ensures that every child has the foundation they need to thrive and succeed in their journey of development.

Curriculum Statement

At KidFit60 Jr, we are committed to providing quality early childhood care and education for children aged 2-12 years. Our daily schedule is thoughtfully designed to support the development of each child across all developmental domains. The children are engaged in various experiences that promote learning through play, social interaction, and structured activities. Our curriculum covers key areas such as:

- **Literacy:** Alphabet, numbers, reading, and pen control
- **Creative Arts:** Art and music
- **Cognitive Skills:** Problem-solving and critical thinking
- **Physical Development:** Motor skills, coordination, and active movement

Flexible and Supportive Learning Environment

We ensure that our schedule allows ample time for each activity, while remaining flexible to meet the unique needs of the children. Our **Learn Through Movement** approach is a key component of the curriculum, incorporating our indoor full-size gym and dance studio. Daily active activities, including yoga, dance, balance exercises, and basic movement skills, are designed to strengthen both large and fine motor skills. Additionally, children engage in low-organized games and free play blocks to foster creativity, socialization, and independent exploration.

Building Positive Relationships

At KidFit60 Jr, staff members are dedicated to building strong, positive relationships with each child. We have developmentally appropriate expectations and strive to meet the children where they are. By taking the time to listen, talk, and interact at the child's level, we create a nurturing and respectful environment. Our staff encourages essential social skills such as taking turns, cooperation, respect for others, and personal responsibility. We also help children navigate transitions and promote group play to build friendships.

Individualized Learning and Interests

Our staff closely observes each child, noting their interests and developmental progress. Based on these observations, we adjust the learning environment and materials to support each child's evolving needs. For instance, if a child shares an interest in camping, we might create a "camping" theme, offering related books, activities, and toys. By staying attuned to each child's interests and developmental stage, we aim to nurture emotional, social, cognitive, and physical growth to help them reach their fullest potential.

Inclusive and Diverse Learning Environment

We strive to create a learning environment that reflects the diversity of the children, families, and community around us. Our materials, books, and photos represent people of all abilities and cultural backgrounds. Through positive play experiences and role modeling, we encourage acceptance, tolerance, and respect for all.

Collaboration with Families

We value the partnership between staff and families in supporting each child's growth. Our staff engages in meaningful conversations with families during drop-off and pick-up, sharing insights into the child's development, learning progress, and emotional health.

We also use our online system, **Fastoche**, to share daily activities and updates with parents, ensuring an open line of communication to address any questions or concerns.

Part One: Enrollment & Registration

KidFit60 Information:

Tour

- All families are encouraged to schedule a tour at **KidFit60 Jr.** with the Director.

Hours of Operation

- We are open Monday through Friday, from **7:30 am - 5:30 pm**.
- **Early Drop-off:** Available from **7:25 am**.
- **Pick-up:** By **5:20 pm** (*late pick up charge: \$10 per 15 minutes starting at 5:30pm*)

Ages

- Our center is licensed for preschool-aged and school-aged children (**Ages 2-12**).
- **Toddlers under the age of 2** may be accepted with an age exemption approved by **Early Learning and Child Care**. Please consult with the Director for more information.
- School-Age (6-12 years) will be attending during school closures only; Inservices, holiday break, spring break and summer

Communication

- Important information will be sent to parents' emails provided via our online platform, Fastoche.

Journals

- You will receive a daily journal of how your child's day went & important information for their program; information will be received about their mood, how they ate/slept, and learning highlights and activities

Lockers

- Each child is assigned a locker in the locker room or the program they are enrolled in.
- Please ensure your child's locker contains extra clothes, diapers, wipes, and indoor shoes at all times.

Lost & Found

- A "Lost & Found" bin is located in the locker room area.
- KidFit60 Jr. is not responsible for lost items.

Registration Process:

Registration Deposits

- A **non-refundable deposit of \$100 per child** is required to hold a spot and confirm enrollment.

Registration Form & Online Fastoche Registration

- The registration form provides essential information we need for your child's enrollment.

Required Permissions & Consents

- Please ensure information and signatures are completed on Fastoche.

Withdrawal Policy

- If you plan to withdraw your child from **KidFit60 Jr.**, please provide **2 month's written notice** to the Director.
- During the two month notice period, all regular childcare monthly fees will continue to be due and payable, regardless of your child's attendance.
- Failure to provide the required two months' notice will result in charges equivalent to two months of regular tuition.

Part Two: Program Fee's

Full-Time (M-F)	Monthly Fees	Annual Supply Fee (Sept 2025)
2 – 5-year-old	\$1,200.00	\$250
Part-Time	Monthly Fees	Annual Supply Fee (Sept 2025)
Mon/Wed/Fri	\$700.00	\$200
Tues/Thurs	\$500.00	\$175
½ Day Kinder	\$650.00	\$125
School Age (School Closures)	Holiday/Spring Break: \$125 Inservices: \$160 for the year July + August: \$600/month	N/A

*Tuition includes 261 days of payment for the year

*Includes a healthy AM and PM snack

*Pro-rated Supply Fee amount if starting throughout the year

Additional Costs

- **Non-refundable Deposit:** A one-time deposit of **\$100** is required to hold a spot and confirm enrollment.
- **Yearly School Supply & Activity Fee:** **Full-time children: \$250** per year - **Half-day children: \$125** per year - **Part-time children: \$200** or **\$175** per year (depending on schedule)

This fee is due prior to the start of programming.

½ Day Kinder Program (Follows Seven Oaks School Division Calendar)

- **AM/PM Extended Care at Garden City Community Centre: \$50/month** (Additional)
- **Full Day Care on Inservice Days, Holiday Break & Spring Break:** No Additional Fee
- **Summer Care (July & August): \$700/month** (No part-time availability)

Payments

- **Payment Methods:**
 - Direct Withdrawal
 - Cash
 - Cheque
- **Payment Due Dates:**
 - Payments are due on the **1st and 15th** of each month.
- **Transaction Fees:**
 - **Direct Withdrawal**, a **\$0.20** transaction fee will apply to the account.
 - A **\$30 charge** will be applied for **NSF (non-sufficient funds)**.

Outstanding Balance

- Families with an outstanding balance who leave the center will have their account forwarded to a collection agency.

Part-Time (2 or 3 Days/Week)

- **Attendance Responsibility:**
 - You are responsible for paying for any days your child is absent, including **stat holidays** and **sick days**.

• **Scheduled Days:**

- No accommodations are available. Your child can only attend the days they are scheduled for.

Statutory & Non-Statutory Holidays - We are Closed

- Regular fees are charged on statutory holidays to cover operational costs. Fee's will be charged for absent, sick, vacation days and closure due to inclement weather or emergencies
- Parents are responsible to pay their fees for the following days when the centre is closed:

<u>Centre</u>	<u>Date</u>	<u>Holiday/Reason</u>
KidFit60 Jr.	September 7th September 30th	Labour Day Truth & Reconciliation Day
KidFit60 Jr.	October 12th	Thanksgiving
KidFit60 Jr.	October 15th & 16th	Picture Day
KidFit60 Jr.	November 11th	Remembrance Day
KidFit60 Jr.	December 10th	Holiday Concert
KidFit60 Jr. *Kinders Only	December 21st - January 1st	Winter Break (Seven Oaks School Div Closed)
KidFit60 Jr.	December 23rd	Pancake Breakfast
KidFit60 Jr.	December 24th *Early Closure at 4pm	Christmas Eve *Early Closure at 4pm
KidFit60 Jr.	December 25th December 28th December 29th December 30th December 31st	Christmas Day In Lieu of Boxing Day Centre Closure Centre Closure Centre Closure
KidFit60 Jr.	January 1st	New Years Day
KidFit60 Jr.	February 15th	Family Day
KidFit60 Jr.	March 26th	Good Friday
KidFit60 Jr. *Kinders Only	March 29th - April 2nd	Spring Break (Seven Oaks School Div Closed)
KidFit60 Jr.	April 5th April 8th	PD Day Spring Concert
KidFit60 Jr.	May 24th	Victoria Day
KidFit60 Jr.	July 1st July 2nd July 5th July 6th July 7th	Canada Day Centre Closure Centre Closure Centre Closure Centre Closure
KidFit60 Jr.	August 2nd August 3rd August 4th August 5th August 6th	Terry Fox Day Centre Closure (Prep Week) Centre Closure (Prep Week) Centre Closure (Prep Week) Centre Closure (Prep Week)

Please Note: Parent fees are based on enrollment and the reservation of a child's space, not attendance. Fees remain due during KidFit60 closures, statutory holidays, vacations, illnesses, and all other absences. No fee reductions, credits, or make-up days will be provided.

= KidFit60 Jr will be closed the week after Christmas, before/after July long weekend and the following week after August long weekend.

= Early Closure

= Special Events

= Kinders Only

Part Three: Health & Wellness

Children's Personal Belongings

- **Appropriate Clothing:** Please ensure your child is dressed appropriately for indoor and outdoor activities and weather conditions.
- **Indoor Running Shoes:** Every day, your child must have a pair of indoor running shoes.
- **Change of Clothes:** Ensure there is a change of clothing in your child's locker, and update it every season. *All items should be labeled with your child's name.

Seasonal Requirements:

- **Summer:**
 - Bathing suit and towel (for outdoor water play)
 - Hat
 - Sunscreen and insect repellent
- **Winter:**
 - Snow suit, winter jacket, and ski pants
 - Warm boots
 - Toque (hat)
 - Two pairs of waterproof mittens
- **Fall & Spring:**
 - Waterproof boots
 - Splash pants

Nap Time

- **Nap Duration:** Nap time is available for up to 2 hours per day in a quiet room, with soothing music, reading, and stuffed animals.
- **Provided Items:** We provide a cot and bed sheet, which are washed weekly.
- **Parent's Responsibility:** Please provide a blanket and any other nap items your child needs (e.g., soother, stuffed animal).
- **Rest Expectations:** Children aged 3-5 are encouraged to rest on their cots for at least 30 minutes. Please communicate any specific needs with the staff.

Snack & Nutrition

- **Provided Snacks:** KidFit60 Jr. will provide a healthy snack for both the AM and PM sessions. Each snack will include two food groups, one of which will be a fruit or vegetable. A snack schedule will be posted for parents.
- **Parent-Provided Lunch:** Parents are responsible for providing a nutritious lunch that includes:
 - Two servings of vegetables and/or fruit
 - One grain product
 - One meat/alternative (e.g., chicken, beans, etc.)

Sickness & Medical

- **Health and Safety:** The health and safety of the children is our top priority. If your child is sick and unable to participate in center activities, we will contact you to pick them up.

• **Administering Medication:**

- If your child has taken medication (e.g., **Tylenol, Advil**) before arriving at the center, please inform the staff so we can monitor their condition.
- For **prescribed medication**, please notify staff. A **Medication Approval Form** is required. The medication must be in its **original container with a doctor label**, and must be handed to a staff member for safe storage.

Illness	When to Send Home	When Child Can Return
Diarrhea & Vomiting	After the first incident if other symptoms are present (fever, lethargy, etc.)	May return 24 hours after the last incident and no other symptoms are present
Ear Infections	If child has fever or appears unwell	May attend 24 hours after starting antibiotics and fever-free
Pink Eye (Conjunctivitis)	If eyes are red, irritated, with discharge	May return 48 hours after starting antibiotic drops and no discharge
Impetigo	If sores are oozing or uncovered	May return 48 hours after starting treatment and sores are covered or healed
Lice	If live lice are detected	May return after treatment and must be nit-free, confirmed by staff member
Strep Throat	If fever is present or diagnosis is confirmed	May return 48 hours after starting antibiotics and fever-free
Hand, Foot & Mouth	If blisters are open, child has fever, or drooling due to mouth sores	May return when all blisters are closed, no fever is present, and nothing is blistering
Measles	If symptoms such as fever, cough, and rash appear	May return 4 days after the rash appears and with a doctor's clearance
Any Unknown Rash	If rash cause is undetermined and accompanied by fever or other symptoms	May return once cause is diagnosed, rash is no longer contagious, and with a doctor's note if required
Fever ($\geq 100.4^{\circ}\text{F}$ / 38°C)	Any fever accompanied by other symptoms (rash, cough, lethargy, etc.)	May return 24 hours fever-free without medication
Common Cold	If symptoms interfere with participation (severe coughing, fever, excessive nasal discharge)	May attend if fever-free, symptoms are mild, and child feels well enough
Cough	If persistent, barking, or accompanied by fever or breathing difficulty	May attend when cough improves, no fever, and child can participate
Influenza (Flu)	If fever, body aches, fatigue, or confirmed flu diagnosis	At least 2 days after symptom onset, 24 hours fever-free without medication, and energy has returned

Part Four: Allergies/Medical Conditions

Allergy & Medical Disclosure

- **Registration:** All known allergies and medical conditions of any child entering **KidFit60 Jr.** must be disclosed at the time of registration.
 - Parents must provide **clear** details about:
 - **The allergy and its nature.**
 - **Possible reactions** and any symptoms to watch for.
- **After Enrollment:** If your child develops an allergy after enrollment, please notify the **Director immediately.**
- **Medical Treatment for Allergies:**
 - If an allergy requires medical treatment (e.g., **EpiPen, ventilator**), parents must:
 - Provide the center with the necessary medication.
 - Complete the **Unified Referral and Intake System (URIS)** form.

Creating an Allergy-Safe Environment

At **KidFit60 Jr.**, we are committed to maintaining an allergy-safe environment for all children. Our practices include:

- **Hand Washing:** Children and staff wash hands **before and after eating.**
- **Food Sharing:** Children are not permitted to **share food**, utensils, or containers.
- **Sanitizing:** Tables are cleaned **before and after meals.**
- **Food Placement:** Food will be placed on **napkins** instead of directly on the table.

Food Restrictions

KidFit60 Jr. is a **nut-free, egg-free, and seafood-free facility** to ensure the safety of all children.

- For more information on our **Anaphylaxis Policy**, please refer to our **Enhanced Safety Plan.**
- If you have any questions or concerns, please see the **Director.**

Part Five: Safety

The safety and wellbeing of the children is always the first concern for staff.

Accident Report Forms:

- If your child is injured at **KidFit60 Jr.**, a staff member will complete an accident report.
 - The Director will be notified and will sign the report.
 - For serious injuries requiring medical attention, parents will be contacted immediately and must pick up their child for transport to the nearest hospital.
 - Parents should review the report, add comments, ask questions, and sign it.
 - Please inform staff if your child had any injuries at home so we can monitor their condition throughout the day.

Arrival & Departure Procedures:

Arriving at the Centre:

- **Operating Hours: 7:30 am – 5:30 pm** (Doors remain locked at all times).
- **Buzzer Camera System:** Parents must identify themselves by first name before being granted access.
- A **parent/guardian** must accompany the child in and out of the facility.
- Communicate with the staff about any issues that might affect your child's day (e.g., lack of sleep, possible sickness).

Late Arrivals or Non-Attendance:

- If your child will be **late or absent**, notify staff **by 10 am** via phone or email. Leave a **voicemail** if necessary.

Departing the Centre:

- **Authorized Pick-Up:** Children will only be released to parents or individuals listed on the consent form. If someone else is picking up, please inform the staff, who will ask for photo ID.
- Notify the Director in writing if you want to remove someone from the authorized pick-up list.

Late Pick-Up:

- If you anticipate being **late**, inform staff **ASAP** (e.g., **traffic delay, work commitments**).
- A **late fee** will apply:
 - **\$10** for the first **15 minutes**.
 - **\$5** for each **additional 5 minutes**.
- If no contact is made by **5:30 pm**, staff will call the **emergency contact**.
- If the child remains uncollected by **6:30 pm**, and all contacts fail, we will contact **ANCR (Child and Family Services)**.

Neighbourhood Outings & Transportation:

Neighbourhood Outings:

- **Spontaneous field trips** (e.g., walks to local parks) may occur without prior notice.

Transportation Policy:

- **KidFit60 Jr. vehicles** are used for **before and after-school care** only. They are **not used for preschool transportation**.

- **Kindergarten children** are escorted to and from the bus stop by staff. Parents are responsible for arranging school transportation.
- **Emergency Medical Transport:** If an ambulance is needed, the cost is the parent's responsibility.

Responsibility for the Child:

- **Upon Arrival:** Parents are responsible for escorting their child into the building and notifying the staff of the child's arrival. Staff are not responsible for the child until **this notification** occurs.
- **Upon Departure:** Staff are responsible for the child until a **parent arrives** and informs the staff of their arrival. Afterward, the **parent** assumes responsibility.

Field Trips & Emergency Procedures:

Field Trips:

- Individual **field trip consent forms** will be provided for any trips requiring transportation. A **24-hour notice** will be given for these trips.
- Parents may arrange for **pick-up/drop-off** at pre-arranged locations.

Emergency Evacuation Procedure/Safety Plan:

- All staff are **trained** in emergency procedures to ensure the safety of the children.
- **Lockdowns** are conducted regularly.
- Detailed information can be found in our **Enhanced Safety Plan Handbook**. It is available to parents upon request from the **Director**.

Fire Drill Procedure:

- Safety drills are conducted **monthly**, with one drill annually during nap time and one requiring evacuation to a designated shelter.
- For full details, refer to the **Enhanced Safety Plan**.

Child Protection & Confidentiality:

Child Protection:

- **Staff Training:** Staff members are trained in **CPR, First Aid, fire extinguisher use**, and the procedures for reporting suspected child abuse.
 - If **child abuse** is suspected (emotional, physical, or sexual), staff are required by law to report concerns to **Child and Family Services**.
- **Intoxication:** If an individual arrives at the centre and appears to be under the influence of **drugs or alcohol**, they will be asked to leave immediately. **Emergency contacts** will be contacted for pickup.

Confidentiality:

- **KidFit60 Jr.** will not release any information about your child or family to third parties. Confidentiality is paramount to protect the privacy of all families and staff.

Part Six: Code of Conduct

At KidFit60 Jr, we will strive to provide an environment where all adults and children treat each other in a respectful manner. Respect is the way someone **speaks** to, **listens** to, or **acts** towards others.

The following people are expected to behave in a respectful manner and comply with this code of conduct while in the centre, or on the property and while representing the centre on any other occasions:

- Management and Staff members
- Children enrolled - Volunteers
- Parents/guardians - All others involved

Guiding Principles, we follow for Appropriate Behaviour:

BE Respectful: respect those around us and ourselves. Respect the environment, materials and equipment.

BE Safe: Play and work safely to keep everyone from getting hurt.

BE Supportive of Learning: Support the learning of each other. We will create an environment that will teach each individual child in each developmental domain.

BE Cooperative: Listening to each other and communicating respectfully to find a solution.

At KidFit60 Jr, we will provide an environment that is supports the **health, safety, well-being** of children by:

- Developing a consistent but still flexible schedule for the children
- Setting up the environment and materials to encourage appropriate behaviour
- Planning a program based on children's needs and interests
- Having realistic and developmentally appropriate expectations for behaviour

At KidFit60 Jr, we create a **positive environment** for children, parents, families, staff and others involved by:

- Create positive relationships by listening and taking the time to talk
- Working together to solve any problems that may arise
- Encouraging and modelling appropriate behaviour
- Establish clear, consistent and simple limits

There are certain rules that must be followed to ensure the safety and well-being of all adults and children. These behaviours are unacceptable by staff, children, parents, and others involved. These behaviours will not be tolerated:

- All forms of **bullying** – physical, verbal, emotional, social or cyber bullying (including comments, actions or visual displays that are hurtful, repetitive, constant and intentional)
- **Harassment** behaviour that degrades, demeans, humiliates or embarrasses another
- **Discrimination** against any person or group because of their race, colour, nationality or place of origin, ethnic background, religion, age, sex, gender-determined characteristics, sexual orientation, marital or family status, source of income, political belief and physical or mental disability
- All forms of **abuse** (physical, sexual or psychological), including verbally in writing or other
- **Actions** that put another person at **risk of harm**, including violent physical acts (with or without a weapon) and threatening someone

It is normal for children to display inappropriate behaviour at times. Each incident will be dealt with individually and appropriately to the child's stage of development. The developmental capabilities of each child will be considered when determining both expectations for behaviour and consequences for inappropriate behaviour.

Further steps will be considered, depending on the severity of the inappropriate behaviour such as:

- Using a behavioural analysis to learn what may be contributing to a child's inappropriate behaviour and help reduce the behaviour
- Setting up a meeting to discuss concerns and develop a plan and continue encouraging appropriate behaviour
- Give a written warning that outlines specific concerns and consequences if behaviour continues
- Access outside resources for help and guidance

Part Seven: Inclusion Policy

Inclusion and Support for Children of All Abilities

At **KidFit60 Jr**, we are committed to welcoming and accepting children of all abilities. We believe that every child has the right to feel accepted, valued, and respected. Our goal is to foster a strong sense of belonging and equality for every child in our care, ensuring they have the opportunity to participate fully in all activities.

Individualized Support for Each Child

We recognize that each child has their own unique strengths, interests, and needs. Our experienced staff make it a priority to create an environment where children can move freely, explore their interests, and make choices based on their individual needs.

- Staff Observations: Our staff closely observe each child, ensuring their needs are met and making adjustments to the environment and activities when necessary.

Collaboration with Families and Professionals

For children who may require additional support, we work closely with parents and early childhood professionals to ensure goals are met effectively. This collaboration helps us create an environment that supports:

- Personalized care and attention
- Strengthening self-confidence and positive self-identity for each child
- Development of each child's fullest potential, both emotionally and socially

We aim to build a nurturing foundation for a bright future and continuous development.

Additional Support

As a non-government funded centre, KidFit60 Jr. does not receive funding for 1:1 support or grants. However, we do everything in our power to support children with additional needs. We strive to create an inclusive environment that caters to all children to the best of our abilities.

If you have any questions or concerns about your child's care or support needs, please feel free to contact the Director for further information.

Part Eight: Electronics & Technology Policy

At KidFit60 Jr, we respect the privacy of our children and families, while also utilizing technology for educational purposes. Below are the guidelines regarding electronics and technology use within the centre:

Cell Phone Use

- Videos & Photographs: We may take videos or photographs as part of the children's program.
- Privacy: All photos and videos taken will be deleted after use to ensure the privacy of the child.

Social Media

- Permission for Media: We may observe, interview, assess, photograph, and videotape as part of our activities.
- Advertising & Social Media: Some photos may be used for advertising or social media purposes.
 - If you have any questions or concerns, please speak with the Director.

Students

- Early Childhood Education Programs: Students from early childhood programs may observe or take notes at the centre.
- Confidentiality: The identity of your child will never be disclosed in any observations.

Opt-Out Option

If you do not feel comfortable with your child being part of any of these activities, please notify the Director as soon as possible.

Part Nine: Behaviour Management Policy

At KidFit60 Jr, we believe in quality early learning and childcare. We are committed to helping children develop to their fullest potential; every individual that enters our program is required to treat the environment with respect and speak positively and respectfully to others. We recognize the importance of promoting acceptable behaviour and methods of discipline. The decisions that will be made will be based on the developmental capabilities of each individual child.

Methods we use to help guide children and manage behaviours:

1. Redirection – teachers will help guide the child into different acceptable options and give choices
2. Setting limits – teachers will help make the child aware of the results of their actions, set clear limits and give age-appropriate explanations
3. Modelling – teachers will demonstrate appropriate behaviours
4. Provide choices – teachers will outline the choices that are age-appropriate, and children are encouraged to make decisions for themselves and be independent
5. Consequences— logical consequences that will make the child aware of their actions that caused the behavior. Encouraged to problem solve.
6. Support the child -- praising, encouraging, recognizing, and acknowledging the positive behaviours
7. Environment – teachers will prepare and plan the environment to avoid conflict

***Regulations of the Early Learning and Childcare Program of the Province of Manitoba.** Section 11(1) Guidance – Prohibited forms: a license shall **NOT** permit, practice or inflict any forms of physical punishment, verbal or emotional abuse, or the denial of the physical necessities to any child in attendance at the childcare centre*

Guidelines for Regulation

- Physical punishment includes striking a child, either directly or with an object, shaking, shoving or spanking the child. It also includes forcing a child to repeat physical movements, or any other action carried out which results in physical injury to the child.
- Verbal or emotional abuse includes any harsh, belittling, or degrading response by an adult in the centre, which would humiliate or undermine a child's self-respect.
- The denial of physical necessities includes normal comforts such as shelter, clothing, food, bedding or toileting.

Circumstances may result in the child being removed from group or area

1. Continued inappropriate use of language
 2. Continued behaviour inappropriate for the situation
 3. Incident of physical aggression
 4. Bullying other children
- Behavioural Report Form will be used if the behaviour continues, this form outlines the details of the concerning behaviour. Parents will have to sign the paper and write any further comments and are encouraged to communicate with staff/director on any questions they may have.
 - All staff, volunteers, parents and others who are in the centre, are responsible for adhering to the behaviour management policy at KidFit60 Jr and help guide the children in appropriate manner and methods provided. Any persons fail to comply with, the director will act immediately.

Part Ten: Closing

Aging out of Program

We strive to provide the best care and support for all children. However, in extreme circumstances, if a child is not developmentally ready for the next current stage or has outgrown the current program they are enrolled in, we may need to consider transitioning them out of our care. This is done with the child's best interests in mind to ensure they are in an environment that suits their developmental needs.

Communication & Feedback

At KidFit60 Jr, we are committed to providing your child with the highest level of care. We appreciate your time in reviewing and understanding our centre's expectations. Open and clear communication is key to meeting the needs of all families, and we encourage parents to share any feedback, whether positive or constructive, as well as questions or suggestions regarding our program.

If you ever have anything to discuss, please don't hesitate to reach out to the Director. We are here to listen and ensure the best experience for your child.

Thank you for choosing KidFit60 Jr!